

To : The Manager  
The Hongkong and Shanghai Banking Corporation Limited

Branch \_\_\_\_\_

Date \_\_\_\_\_

**INSTRUCTIONS FOR PARTIAL TRANSFER OF CREDIT (Without Substitution of Invoices)**

NOTE : Please tick ( ☐ ) where applicable.

**Details of Credit to be Transferred**

Credit Number	Date
Established by	
For Account of	Amount
Advising Bank Name and Address	

**Method of Advising Transferee**

By : <input type="checkbox"/> Full Teletransmission	<input type="checkbox"/> Mail
<input type="checkbox"/> Courier	<input type="checkbox"/> Airmail ( <input type="checkbox"/> with <input type="checkbox"/> without Brief Teletransmission)

**Instructions**

1. a. Please transfer the above-mentioned credit to \_\_\_\_\_  
\_\_\_\_\_ on the same terms and conditions except :-  
i) Amount (*in Words and Figures*)  
ii) Quantity of Goods (*if applicable*)  
iii) Latest Shipment Date  
iv) Expiry Date

b. You are NOT allowed to advise amendments to the transferee. However, future amendments to the Original Credit except increase of Credit amount, quantity of goods, and extension of shipment and expiry dates may be notified to the transferee without our prior consent.

2. Neither you nor your Correspondents shall be responsible for the description, quantity, quality or value of the merchandise shipped under the transferred Documentary Credit, nor for the correctness, genuineness or validity of the documents, nor for any other cause beyond your or their control.

3. Your original advice of Credit is returned to you herewith and we shall be glad if you will notify the new beneficiary at our expense.

(Please use separate blank sheets for advising other instructions.)

We request you to transfer the abovementioned credit in accordance with the above instructions and subject to the Conditions mentioned below, which form an integral part of this application. We confirm that we have read and understood the Conditions and agree to be bound by them :

**Conditions:-**

- Except so far as otherwise expressly stated, this transferred Documentary Credit is subject to Uniform Customs and Practice for Documentary Credits (2007 Revision), International Chamber of Commerce Publication No. 600.
- We agree that to enable you to provide or consider whether to provide us with services, we are required to supply to you, personal, account and transactional information ("Customer Information").

Subject to you agreeing to provide such services as we may request, you will use, store and transfer (whether within or outside Singapore) and/or exchange such details and information to or with all such persons as you may consider necessary. This includes but is not limited to any member of the HSBC Group for any and all purposes in connection with such service and/or for the purpose of promoting, improving and furthering the provision of other financial services by you and any member of the HSBC Group to us generally, and/or any other purposes and to such persons as may be in accordance with your general policy on disclosure of information as set out in statements, circulars, notices or other terms and conditions made available by you to us from time to time.

Without prejudice to the above, we acknowledge that, where you consider it necessary or appropriate, you may transfer any such data, details or information to any service provider (whether situated in or outside Singapore), under conditions of confidentiality imposed on such service providers, for the purpose of data processing or providing any service on behalf of you to us (including third party service providers, sales and telemarketing agencies).

We agree and acknowledge that overseas service providers may be required by law to disclose information received from you to third parties. Such circumstances include the service provider being compelled to disclose information pursuant to a court order, police investigations and criminal prosecutions for tax evasion or other offences.

Authorised Signature(s)

Banker's Confirmation of Signature(s)

Contact Person

Name :

Telephone No. :

Customer Account Number