



To: The Manager
The Hongkong and Shanghai Banking Corporation Limited
 Singapore Branch

PLEASE FILL IN CLEARLY.
 *Indicates a mandatory field.

Date _____

Cashier's Order Application Form

		For Bank use only	AR
*Please issue a cashier's order and <input type="checkbox"/> return it to me/us by mail <input type="checkbox"/> despatch direct to beneficiary		Cashier's order number	
*Currency of CO <input type="checkbox"/> SGD <input type="checkbox"/> USD	*Cashier's order amount	*Name of Beneficiary (in block letters)	
*In payment please: <i>Please state currency of your account to be debited (i.e. SGD,USD etc)</i> <input type="checkbox"/> debit my/our _____ A/C no _____			
Standard tariffs will be applicable. Please visit www.business.hsbc.com.sg under Quick Links for more information.			
*Name of applicant(s)		*Address	
		Telephone no.:	
*Addressee's name & mailing address			
*Payment details		*Applicant's signature(s) and/or chop(s) This application for Cashier's Order is made subject to conditions outlined overleaf which I/we have read and understood. Please proceed to effect this application.	
		SV	
		(If the account requires two signatories to sign jointly, kindly please ensure both signatures are provided above)	

Validation (Please do not complete)

CO CCY & AMT		PAY CCY/AMT
CASHIER'S ORDER NO.	BANK CHEQUE TYPE	CHEQUE NO.
CHARGE CURRENCY		
COMMISSION		
POSTAGE		
STAMP DUTY		
TOTAL CHARGES		TOTAL CHG
A/C NO./NAME		TOTAL COST
NARR		

For Bank use only						
Exchange rate/Contract no.	Given/Confirmed by	TREATS Ref no.	Charge Type	Commission	Postage	Bank cheque type
						CO
Transaction code	I/E item	Associate account no./ Cost centre	Signature(s) verified	Authorised by		Validation Checked
Narrative (72 characters maximum)					Other reference	

Note: This advice is not to be used as a tax invoice.

Terms and Conditions (Cashier's Order)

1. The applicant's instructions once received by The Hongkong and Shanghai Banking Corporation Limited, Singapore Branch (the "Bank") shall not be cancelled, withdrawn or amended unless the Bank agrees otherwise.
2. In the event a refund to the applicant of the amount of the Cashier's Order is requested, any such refund may be made at the Bank's discretion, less all costs, charges and expenses. The Cashier's Order must be returned, together with written instructions from the applicant to the Bank to cancel the Cashier's Order.
3. Any request by an applicant for a replacement of, or refund of the amount of, a lost, stolen or destroyed Cashier's Order is subject to the Bank's consent and such terms and conditions which the Bank may in its discretion impose, including without limitation, an acceptable indemnity in favour of the Bank in such form as the Bank may specify, payment of such fees or charges as may be imposed by the Bank and complying with any other requirements of the Bank.
4. The Bank shall not be liable for any losses or damages howsoever incurred except where such loss or damage is directly caused by the gross negligence or wilful misconduct of itself or its employees. Notwithstanding the foregoing, the Bank shall not be liable for any consequential, incidental or indirect loss or loss of profit (actual or anticipated), goodwill or business opportunity.
5. Where the Bank is unable to provide a firm exchange rate quotation, the Bank shall process the application on the basis of a provisional exchange rate which shall be subject to adjustment when the actual exchange rate is ascertained. Any difference between the provisional rate and the actual rate shall be debited/credit (as the case may be) to the applicant's account.
6. The applicant agrees that these Terms and Conditions are in addition to the General Terms and Conditions Governing Accounts or such similar terms governing the account relationship with the Bank.
7. The Bank reserves the right to reject any application without prior notification to the applicant.
8. Applications received after cut-off time will not be processed on the same day.
9. The Bank reserves the right to revise any fees and charges from time to time without prior notice.
10. The Bank reserves the right to add, alter, vary or modify any or all the terms and conditions herein at any time at its discretion without any notice.
11. These Terms and Conditions are subject to the laws of Singapore and the applicant submits to the non-exclusive jurisdiction of the Courts of Singapore.