



- ## Company Details

Program Change

☐ Delegation of Authority* : ☐ Add ☐ Modify ☐ Delete

Name : _____ Contact No. : _____
 Passport/ID: _____ Date of Birth: _____

Cardholder Change

☐ Employee ID :

☐ Billing Address: ☐ Home ☐ Office

Office Address:

Country: _____ Postal Code: _____

Home Address:

Country: _____ Postal Code: _____

☐ #Activate Card

☐ Activate Overseas Usage- Start Date: _____ End Date : _____ (DD/MM/YYYY)

☐ ATM Access: ☐ Activate ☐ Delete. Cash Limit: _____

☐ New Permanent Credit Limit: _____

☐ Temporary Credit Limit : _____ Expiry Date: _____

☐ Cancel Card

☐ Damage Card Replacement

☐ Lost/Stolen/Fraud Card Replacement

☐ New ATM PIN (For ATM Cash withdrawal)

New transactions alert threshold amount (Default amount is \$1000.00: Purchase: _____ ATM: _____

"Before you activate your card, please ensure that you have received the new card and read the HSBC Cardholder's Agreement. By proceeding to activate your card, you're deemed to have read, understood and accepted the terms & conditions set out in the HSBC Cardholder's Agreement and will be bound by them.

**Please provide supporting documents.

Spending Limits

Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

In respect of the card(s) stated above, please block any transaction which falls within the Merchant Category Group Blocking indicated below. The acknowledgement and agreement that we provided in our earlier "Request for Merchant Category Group Blocking" applies to this request.

Merchant Category Group Blocking:

- | | | |
|---|---|---|
| <input type="checkbox"/> Airline | <input type="checkbox"/> Amusement and Entertainment | <input type="checkbox"/> Automobile, Vehicle Rental |
| <input type="checkbox"/> Automobile and Vehicles | <input type="checkbox"/> Business Services | <input type="checkbox"/> Cash Disbursements |
| <input type="checkbox"/> Clothing Stores | <input type="checkbox"/> Contracted Services | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Lodging | <input type="checkbox"/> Medical, School, Professional Services | <input type="checkbox"/> Miscellaneous Stores |
| <input type="checkbox"/> Personal Service Providers | <input type="checkbox"/> Quasi Cash | <input type="checkbox"/> Repair Services |
| <input type="checkbox"/> Retail Stores | <input type="checkbox"/> Service Providers | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Utilities | <input type="checkbox"/> Wholesaler Distributors, Manufacturers | |

☐ Merchant Category Code Blocking:

MCC: _____

☐ Merchant Blocking (Please provide detailed merchant details):

☐ Merchant Restrictions (Please provide detailed merchant details):

Special Instructions if any:

Authorised Signatories

1st Authorised Signatory

Name : _____

Date : _____

Designation: _____

(Signature)

2nd Authorised Signatory

Name : _____

Date : _____

Designation: _____

(Signature)

Please send original copy to:

HSBC Operations - Cards & Loans (Corporate Cards)

20 Pasir Panjang Road
#14-21 Mapletree Business City East Lobby
Singapore 117439