



MiVision Amendment Request Form

Company Information

Company Name: _____

Card Company Number/Card Billing Account Number: _____

MiVision Administrator(s) Details

Please list out the MiVision Administrators to be added or deleted from the card program
All fields are mandatory. Email address provided will be the MiVision User ID.

**** Kindly note that if you select "Approver" rights, the administrator will have very wide power and authority to act for and on behalf of your Company, including but not limited to approve cardholder credit limit changes and/or approve new card(s) application. It is your responsibility to ensure that the selection of the type of access rights for each administrator is in line with your company's mandate/policy.**

MiVision Administrator 1 Add Modify Delete ****Access Rights:**

Name: _____ Last Name: _____

Mobile Number: _____ Email Address: _____

MiVision Administrator 2 Add Modify Delete ****Access Rights:**

Name: _____ Last Name: _____

Mobile Number: _____ Email Address: _____

MiVision Administrator 3 Add Modify Delete ****Access Rights:**

Name: _____ Last Name: _____

Mobile Number: _____ Email Address: _____

MiVision Administrator 4 Add Modify Delete ****Access Rights:**

Name: _____ Last Name: _____

Mobile Number: _____ Email Address: _____

MiVision Administrator 5 Add Modify Delete ****Access Rights:**

Name: _____ Last Name: _____

Mobile Number: _____ Email Address: _____

MiVision Administrator 6 Add Modify Delete ****Access Rights:**

Name: _____ Last Name: _____

Mobile Number: _____ Email Address: _____

MiVision Administrator 7 Add Modify Delete ****Access Rights:**

Name: _____ Last Name: _____

Mobile Number: _____ Email Address: _____

MiVision Administrator 8 Add Modify Delete ****Access Rights:**

Name: _____ Last Name: _____

Mobile Number: _____ Email Address: _____

MiVision Roles Definition:

Requester - Administrators can raise request(s) on behalf of cardholder(s) such as card replacement, report lost card, etc. They can apply or send invitation for new cards and raise request for card limits adjustment. However, for new card(s) and limits adjustment requests will require another administrator with "Approver" rights to approve such requests. This role can be a checker of new applications before releasing new application(s) to the approver prior sending to the bank for processing.

Approver - Administrator can approve limits adjustment and new card application(s) requests including all function of "Requester" administrator. Do note that new applications and limit change raised by this administrator will require another approver to approve.

Reporting only - Administrator with only view access and reporting functions without any access rights to send card requests to the bank.

Application Creator - Administrator similar to "Reporting only" administrator with additional access right to send new cards invitation or complete online application form on behalf of cardholders. This administrator does not have approval rights to approve new cards.

It is highly recommended to have at least 2 administrators to fully make use of MiVision features.

Company Signature

I/We certify that all information provided on this form is accurate and complete. Please proceed to set up the MiVision Administrators as instructed above.

Signed for and on behalf of the Company

Signature of officer(s) authorised to give instructions to the Bank in relation to the Company's credit card program

Name: _____

Designation: _____

Date: _____

Signature of officer(s) authorised to give instructions to the Bank in relation to the Company's credit card program

Name: _____

Designation: _____

Date: _____