



Smart Data Gen 2 Application Smart Data Gen 2 Set-Up

To: The Hongkong and Shanghai Banking Corporation Limited, Singapore Branch (the "Bank")

Company Details

Name of Company: _____

SmartData Company Administrator 1 Mr. Mrs. Ms. _____

Office Tel. : _____ Ext. : _____ Mobile: _____

E mail : _____

Address : _____

City : _____ Country: _____

SmartData Company Administrator 2 Mr. Mrs. Ms. _____

Office Tel. : _____ Ext. : _____ Mobile: _____

E mail : _____

Address : _____

City : _____ Country: _____

SmartData Online

File Delivery to Expense Management Tool name : _____

Any other Special Instructions if any :

Authorised Signatories

On behalf of the above mentioned Company, I/We authorise the Bank to debit the total fee for Smart Data Gen 2 to our HSBC World Corporate MasterCard. I/We agree to be bound by the Smart Data Gen 2 terms and conditions found in the HSBC World Corporate MasterCard Cardholder's Agreement. The person nominated above is our Company Administrator for Smart Data Gen 2.

1st Authorised Signatory

Name : _____

Designation : _____

Date : _____

(Signature & Company Seal)

2nd Authorised Signatory

Name : _____

Designation : _____

Date : _____

(Signature & Company Seal)

For Bank Use Only

Signature Verified? Yes No

Verified by : _____

Smart Data Gen 2 Set-up date: _____

Remarks : _____



Smart Data Gen 2 (SDG2)

Web-based reporting application.

HSBC Corporate Cards offer you the option of electronic reporting via Smart Data Gen 2 (SDG2).

SDG2 is a powerful managerial tool developed by MasterCard International that provides you with all the benefits of paper reporting and much more.

- It is a real-time Internet-based management information solution that allows you to view your card's spending information on the web to boost productivity and efficiency while cutting costs
- SDG2 facilitates the management information strategy of over 10,000 companies worldwide
- Flexible and robust, this global, web-based reporting application is the cutting-edge solution employed by businesses to better organise, consolidate, analyse and manage financial data from their Commercial Cards

Benefits to your business

Electronic Security and Access Restrictions

- Smart Data Gen 2 utilises state-of-the-art security measures to ensure the safety of your business and the integrity of your data
- Access is restricted to the associates you designate, with each individual or group authorised to receive specific levels of information. Each authorised user receives a unique User ID and Password. Sensitive data such as Card numbers are automatically blocked from view
- Firewalls and 128-bit encryption technology are monitored and updated to protect your records from unauthorised access

Create Hierarchy

- Your business can create its own hierarchy or structures for access and display purposes

Enhanced data capabilities

- SDG2 delivers any spend data you need to view
- Helps you better manage and control your businesses spending by delivering the richest transaction data available from basic transaction details such as merchant name, cardholder name, amount and date of purchase, to line-item details

Example - with SDG2, you can tell not only when and how much employees paid to stay in a hotel, but where that hotel was located and what specific items they charged to their card. Recognisable icons provide links to additional information based on transaction categories, including transportation, lodging, purchasing, and fleet. Detailed transaction data is presented on easy-to-read screens that itemise information based upon transaction type, including:

- **Transportation:** travel dates, passenger names, city pairs, service codes
- **Lodging:** dates of stay, room rates, restaurant charges
- **Car rental:** makes and models, lengths of rental, fuel amounts
- **Fleet: fuel** brands, types and values
- **Purchasing:** item quantities and prices, tax amounts, discount rates

Significant cost savings

- Facilitates downloading of over 25 reports which can be viewed online or be integrated with your own accounting systems, making reconciliation easy. These reports can be used to:
 - Ensure adherence to policy on expenses
 - Review individual Cardholder limits
 - Monitor total expenditure
- Reduces administrative costs, while enabling you to more efficiently track your business expenditures
- Allows analysing expenses with key suppliers easily, so you can use this information to negotiate better pricing or consolidate spending

Monitor Non-Card Expenses

Non-card expenses such as taxi fares or restaurant tips can also be added to SDG2.

For more information, please call **our 24-hours HSBC Commercial Credit Card Hotline 1800 227 6227 (Singapore) or (65) 6227 6227 (overseas)**. Alternately you may also contact your Corporate Relationship Manager.